



GRAPHIC DESIGNER

LET'S TALK!

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www.tatianagajardosilva.com

French
English
Spanish

SKILLS

DESIGN & PAGE LAYOUT

Illustrator | InDesign | Photoshop

Create various layouts:

Logos | Branding | Packaging

Posters | Business Cards | PrePress

Magazine | Brochures | Multi-Page Layout

INTERFACE DESIGN

HTML/CSS | Dreamweaver | After Effects

Google Web Designer | WordPress

Code and create:

Websites | Interactive Animations

Motion Graphics | Web Banners

Interactive Storybooks

COMMUNICATION

MS Office PowerPoint | Word | Excel

Provide tutorials

Create audio visual presentations

Give individual & group training

Provide customer service

MANAGEMENT

Troubleshoot to resolve problems

Conduct performance evaluations

Mentor co-workers & Provide assistance

Provide recommendations related to processes

Assist with department management

Complete certification testing

TECHNICAL SUPPORT

Cisco WebEx™ | Level (3) Web Meeting

Provide Technical support for audio & web

ACCOUNTING

Acoma & Excel

Process general accounting work | Payroll

Bookkeeping | Invoicing | Reports

ACCOMPLISHMENTS

CREATIVE CONTEST

1st place prize - Poster design

Open House 2015 (SMAS) | Champlain College

TATIANA GAJARDO SILVA

WHO AM I?

Artistic and sensitive to aesthetics, the eager designer in me is always thinking of new creative ideas. Perfectly trilingual, socially at ease and an experienced collaborative individual, are just a few of many other skills and abilities I possess. Having extensive experience in customer service, in problem solving and being self-efficient, make me an asset to any team.

EXPERIENCE

Grilli Samuel Consortim Immobilier, Graphiste

Mai 2017 - present

Pigeon Brands, Graphic Design Intern

Apr. 2017 - May 2017

CenturyLink (previously **Level 3 Communications**), CCS Call Center II

Dec. 1997 - Present

Services d'Entretien Santraca Inc., Accounting Clerk

Jul. 2010 - Jul. 2014

EDUCATION

Graphic Communications DEC

(Office Systems Technology, specialization in Micropublishing and Hypermedia)

Champlain College Saint-Lambert

2014-2017

Introduction to Business Certificate

Pierre Dupuis Vocational Training Center

1995-1996

Aesthetics Professional Degree

Vocational Training Center of Verdun

2003-2004